

HOW THE PUBLIC CAN SUBMIT QUESTIONS TO THE BOARD MEETING

Members of the public are invited to submit questions to be considered at Healthwatch Reading's first open board meeting on Monday October 6.

The deadline for written questions is midday, Friday 3 October, 2014. Up to 15 minutes will be allocated at the start of the meeting to go through presubmitted questions.

Up to 15 minutes will also be made available near the end of the meeting to take questions from any members of the public who are present, who want to ask about anything that has been discussed during the meeting.

People do not need to attend the meeting to have their presubmitted question considered. If time runs out to go through all the questions, written answers to all the questions will be published afterwards.

Healthwatch Reading board meetings are chaired, in turn, by members of the board who are made up of people in the community with a special interest in ensuring the public has a greater say over health and social care. Each meeting's chair reserves the right not to consider any written or verbal questions that are defamatory, offensive or not within the remit of Healthwatch Reading.

People can submit questions by emailing info@healthwatchreading.co.uk, or by telephoning 0118 902 3912, or by writing to Healthwatch Reading, Highbridge House, 16-18 Duke Street, Reading, RG1 4RU.

The open board meeting will be held from 3.30-5.00pm at Highbridge House, 16-18 Duke Street, Reading, RG1 4RU. The meeting will be held on floor 1, which can be reached via a wheelchair accessible lift.

Please contact Healthwatch Reading by midday, Friday 3 October, to book a place to attend the meeting, as space is limited. Please also let us know if you need any extra assistance to be able to take part. Email info@healthwatchreading.co.uk or phone 0118 902 3912.